

**WARREN COUNTY COMMISSIONERS MEETING**  
**MONDAY JULY 5, 2022**

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Also, In Attendance:

Public: Ben Dispennett, LEDO Director; Randy Wurtzbaugh

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Lori Heidenreich, Treasurer; Jenny Hobough, Highway Office Manager; Matt Herndon, Highway Superintendent; John Comer, Council; Phil Astell, EMA Director; Jud Barce, County Attorney; Hunter Reece, Judge.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
  - a. Craig Greenwood made a motion to approve the amended agenda with a second from Adam Hanthorne, all voted in favor.
  - b. Craig Greenwood made a motion to approve the June 20, 2022 Commissioner Meeting minutes with a second from Adam Hanthorne, all voted in favor.
  - c. Craig Greenwood made a motion to approve the June 20, 2022 – July 5, 2022 Accounts Payable Claim Dockets with a second from Adam Hanthorne, all voted in favor.
  - d. Craig Greenwood made a motion to approve the June 24, 2022 payroll with a second from Adam Hanthorne, all voted in favor.
  - e. Highway – Herndon presented 2023 tractor 5-year lease quotes to be paid from leased equipment line delivery dates are Case January 2023) and John Deere fall 2022 at approximately \$150,000. Hobough presented preliminary proposal for bridge #39 contract from Janssen Spann. After the contract has been approved then INDOT will approve. Herndon stated quotes were from White Construction \$459,000 and Janssen Spann \$333,226.94. Discussed the right of way in the area. Most of the land is already owned by County so should not be an issue. Clay Andrews made a motion for to approve engineering contract with Janssen Spann for bridge 39 County 20% paid from Cumulative Bridge Fund seconded by Adam Hanthorne, all voted in favor. Discussed Community Crossing Grant 2023. Herndon stated areas to apply for are Rainsville, Greenhill, Pine Village little town, old 55 blacktop. Herndon will get estimates and Hobough will apply for CCG which is due by end of August.
  - f. Hunter Reece, 2023 Court and Probation Budget – Judge Reece explained his 2023 budget request. Requesting to add 2 positions CASA Director and VOCA to start in October 1,2022. VOCA part time position and grant will pay full benefits, taxes, salary of \$20,000 per year with 3% raise next year. CASA Director will be a part time position with salary of \$15,000 pay all salary and employment taxes, 3% raise next year begin October. Grant has \$1500 built in for a grant administration, hiring Sharon for this. Reports, claims to state, \$3,000 total per grant year which will require a few hours each quarter. Reece submitted this grant June 30<sup>th</sup> and should know if approved in the near future. Reece is requesting approval to add positions for CASA and VOCA. Part time public defender will be paid from existing Court budget line for pauper council, make a county employee with 60-70% case load, employee benefits of health insurance with start date of January 1 2023. The State reimburses pauper fees at 40%. Reece applied for a grant of \$40,000 for public defender, waiting to hear back. Craig Greenwood made a motion to hire 3 positions of VOCA, CASA, Public Defender (2 with health Insurance) and making exception for part time position allowed health insurance seconded by Adam Hanthorne, all voted in favor.
  - g. Grant Writer contract 2022 – Craig Greenwood made a motion to extend the Grant Writer contract until July 18<sup>th</sup> with a second from Clay Andrews, all voted in favor.
  - h. Extension Lobby Furniture – Andrews explained the new extension building lobby and quotes for \$519 sofa, \$319 chair, \$260 coffee table and sitting area with 2 Charis \$365 and table. After discussion the Commissioners decline to allow the purchase.
  - i. Jail HVAC Units – Discussed quotes from BT Reynolds for 1 unit and replacement of all 4. Craig Greenwood made a motion to approve a proposal for 4 HVAC units at \$47,970.00 paid from Public Safety with a second from Clay Andrews, all in favor.

Old Business:

- a. Pence Water System Upgrade – Greenwood explained the process and currently waiting on a quote. As Pence is not incorporated, County would have to pay for the project but working on a grant currently.
- b. Ceres lot Survey – Andrews explained there is an issue with land titles. Barce suggested title opinion rather than title insurance. Barce explained quitclaim would work to clarify the legal descriptions/parcel boundary.
- c. Fire & Smoke Alarms County Buildings – Greenwood explained June 28<sup>th</sup> Koorsen is working on an engineering quote. Tabled until next meeting.

Elected Official/Department Head comments:

- a. Matt Herndon, Highway Superintendent – Stated signs will be posted for the Power Show this week.
- b. Randy Wurtzbaugh, Williamsport Town Council President – State working on funding for the new pool.
- c. Phil Astell, EMA Director – Stated application has been submitted for smoke alarm and courthouse generator grant, should know if receiving by September. Stated both sirens have been ordered.
- d. Robin Weston-Hubner – NAV has been rolled and will be certified in coming week; 2023 revenue estimates due from State by the 15<sup>th</sup>.
- e. John Kuiper, Zoning Director (remote) – Informed the Commissioners quote from Trash Kan's for 20 Yd dumpsters. Discussed having them placed by August 1<sup>st</sup>. Clay Andrews made a motion to approve placement of 2 dumpsters in

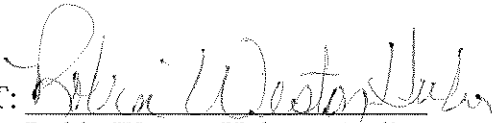
~~Independence up to \$2,500 paid from Sale of County Owned Property Fund 4901 the week of august 1<sup>st</sup> and august 8<sup>th</sup> with a second from Adam Hanthorne, all voted in favor.~~


- f. Jud Barce, County Attorney – Stated MJ Electric has not replied at this point. Hanthorne stated a county property owner has an issue due to pasture being damaged by MJ Electric and not having any luck either.

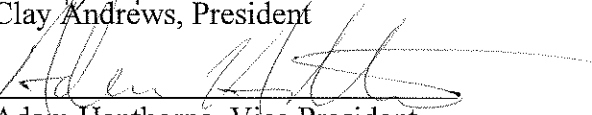
Public Comment:

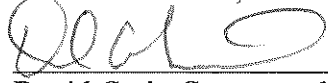
Next Commissioner meeting July 18, 2022 @ 8:30 a.m.

There being no further business Craig Greenwood made a motion to adjourn with a second from Adam Hanthorne, all voted in favor.

ATTEST:   
Robin Weston-Hubner, Auditor

  
Clay Andrews, President

  
Adam Hanthorne, Vice President

  
David Craig Greenwood